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**SCOPE OF PRACTICE GUIDELINES**

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**DIRECTORATE OF AMBULATORY CARE**

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**FAMILY MEDICINE CLINIC**  
**UPDATED 15 January 2014**

**MEDICAL (M-S) AND PHYSICIAN ASSISTANT STUDENTS (PA-S)**

1. M-S and PA-S are not independent practitioners, they are students. All medical activities must be supervised whether in clinic or on ward rotations. Inpatients followed by a M-S/PA-S must have staff or senior residents' co-signatures on each daily progress note. A senior resident or staff physician should also directly monitor daily progress of the patient. When seeing outpatients in Family Medicine Clinic, a staff physician or senior Family Medicine resident (hereafter supervising physician) should be identified and will cosign all of the student's charts.
2. Specific guidelines are as follows:
  - a. All patients seen in the clinic/hospital by M-S/PA-S must be staffed with a supervising physician prior to leaving the clinic.
  - b. All notes need to be co-signed by attending supervising physician.
  - c. Students who do home visits, will be under the direct guidance of the supervising faculty member on that visit. They should not perform routine medical evaluations in these settings, except as supervised by the supervising faculty member.
  - d. A student may not independently give medication or treatment orders while in the clinic/hospital. This always must be done in conjunction with the supervising physician.
  - e. All prescriptions written by students for patients must be co-signed by an supervising physician.
  - f. Students cannot independently perform procedures on patients. The supervising physician must be present in the room while any procedure is being performed. Procedures performed will be determined by the credentials of the attending physician responsible for that patient.
3. M-S/PA-S will comply fully with HIPPA guidelines in the handling of all medical information.

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**Student**

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**Date**